



## Ysgol Gynradd **Tycroes** Primary School

### **APPLICATION FOR LEAVE OF ABSENCE FOR HOLIDAYS DURING TERM TIME**

I request that \_\_\_\_\_ (name of child/ren)  
be granted leave of absence for the period from \_\_\_\_\_ to  
\_\_\_\_\_ in order to go on a family holiday.

My reasons for taking a holiday during term time are: \_\_\_\_\_

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\_\_\_\_\_ (Signature of parent/carer) \_\_\_\_\_ (Date)

#### ***For office use only***

Name of child \_\_\_\_\_ % attendance \_\_\_\_\_

Name of child \_\_\_\_\_ % attendance \_\_\_\_\_

Name of child \_\_\_\_\_ % attendance \_\_\_\_\_

Authorised/Unauthorised

Reasons for decision \_\_\_\_\_

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